

**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**  
Minutes of a meeting held on Wednesday 2<sup>nd</sup> November 2022  
At 19.00 in Kingstone Village Hall

**Present:**

Cllr Colin Knight, Cllr Denise Lloyd, Cllr Colin Pugh, Cllr Paul Richards, Cllr Lynne Thorne and Cllr Colin Warrillow.

**In attendance:**

Lisa Lewis (Parish Clerk), PFO Paul Neate (Parish Footpath Officer), Ward Cllr Christy Bolderson, John Anderson (Webmaster) and Terry Griffiths (Lengthsman) and one member of the public.

Agenda Ref	Minutes
1.	<b>Apologies for absence</b> were noted from Cllr Nick Knudsen and Cllr John Watkins
2.	<b>Co-option</b> , it was noted that there had been one application. The applicant Mr Keith Price was introduced and it was agreed by a unanimous vote to co-opt him as a member. Cllr Keith Price took a seat at the table and the Declaration of Acceptance of Office of Councillor was signed by him and the clerk. Registerable interests form to be completed by Cllr Price and returned to Herefordshire Council within 28 days, clerk to complete online notification.
3.	<b>To receive declarations of interest &amp; written requests for dispensation</b> , none Recorded
4.	<b>Approval of minutes and sign</b> from parish council meeting held Wednesday 5 <sup>th</sup> October 2022. It was <b>RESOLVED</b> to adopt the minutes as a true record, and they were signed by the vice-chairman.
5. 5.1	<b>Members of the Public</b> – no questions raised <b>Clerk's Report and Correspondence</b> <b>Correspondence:</b> Correspondence and telephone call received from a resident to report fly tipping of garden waste towards Coldstone Common. The clerk referred him to Hfd Council to report the issue. The clerk confirmed that this information will be passed to the council so that a note can be made in the TTN to make people aware if they are having work done to use a reputable service. <b>Planning – FOR INFORMATION ONLY</b> – None to note.
6. 6.1 6.2  6.3 6.4	<b>Verbal Reports</b> <b>Local Policing Team</b> – Not present. <b>Ward Cllr reported on the following:</b> <ul style="list-style-type: none"> <li>• Police attendance at meetings</li> <li>• Children's Services</li> <li>• Budget Setting for next year</li> <li>• Current Consultations, inc. Broad Street Improvements, Health &amp; Wellbeing and Sexual Health</li> <li>• Avian Flu Restrictions</li> <li>• Cost of living crisis</li> <li>• Roadwork maps</li> <li>• 106 monies, Traffic Plans and SIDS also discussed.</li> </ul> <b>Chairman's Report</b> – Nothing to note. <b>The lengthsman reported on:</b> <ul style="list-style-type: none"> <li>• Works carried out so far</li> <li>• Works due to be carried out</li> <li>• Kerb cleaning as part of grant funding to be carried out imminently</li> <li>• Potential match funded grants for lengthsman work in future</li> <li>• Request for PC requirements for next year by New Year</li> <li>• KS25</li> </ul>

<p>6.5</p> <p>6.6</p> <p>6.7</p>	<ul style="list-style-type: none"> <li>• Village name signs</li> <li>• SIDS Discussed – Clerk to purchase, locations to be approved. Lengthsman to indicate price to install bases.</li> </ul> <p><b>Village Hall Committee reported:</b></p> <ul style="list-style-type: none"> <li>• Extension not proceeding due to lack of funding. Refurbishment planned instead.</li> <li>• Hall is fully booked.</li> <li>• Further defibrillator training had taken place.</li> <li>• Village Hall Christmas Fair will take place 26<sup>th</sup> November. Request received for a raffle donation. It was agreed by a unanimous vote to supply a £20 Tesco Voucher, clerk to arrange.</li> </ul> <p><b>Sports Association Report:</b> Not present</p> <p><b>PFO Reported:</b></p> <ul style="list-style-type: none"> <li>• KS26 &amp; KS25 have been cleared.</li> <li>• KS5 – New bridge installed. Gate required onto the main road.</li> <li>• Pesticides and effect on dogs.</li> </ul>
7.	<p><b>Dirt Bike Track</b> – Noted that a draft licence had been received. Several points needing clarification. Reply awaited.</p>
8.	<p><b>Jubilee Oak Seating</b>, No updates. <b>RESOLVED</b> to Defer.</p>
<p>9.</p> <p>9.1</p> <p>9.2</p>	<p><b>Financial Reports</b></p> <p>The schedule of payments in appendix 1 was <b>APPROVED</b>.</p> <p><b>Banking</b></p> <p>Bank balances and reconciliation in appendix 2 were noted, both were signed by the vice-chair. <b>Unity Trust Bank</b> signatories were <b>AGREED</b> as Cllrs Lloyd, Pugh, Thorne and Warrillow.</p>
<p>10.</p> <p>10.1</p>	<p><b>Planning</b></p> <p><b>Planning Consultation – 222624 Land North of the Lodge, Kingstone, Hereford HR2 9HN</b></p> <p>The application was considered, it was <b>RESOLVED</b> to support the application subject to concerns over the increase of traffic and safety of pedestrians using the footpath opposite the junction are met.</p> <p>106 monies – discussed under item 6.2.</p>
11.	<p><b>Drainage</b> Email circulated. Vice-chair to email Cllr Harrington.</p>
12.	<p><b>Allotments</b> – No updates received.</p>
<p>13.</p> <p>13.1</p> <p>13.2</p> <p>13.3</p> <p>13.4</p> <p>13.5</p> <p>13.6</p> <p>13.7</p>	<p><b>Highways &amp; Environment</b></p> <p>It was <b>RESOLVED</b> that the clerk compile a list of issues to forward to Lagan Homes Estate.</p> <p><b>Road Calming Plans</b> – it was <b>RESOLVED</b> for the clerk to obtain full details on the road calming plans.</p> <p><b>SIDS</b> – Already covered under 6.2 &amp; 6.4.</p> <p><b>Village Name Signs</b> – covered under item 6.4. Costs awaited from lengthsman.</p> <p><b>Hedge Cutting</b> – clerk to report overgrown hedging at Bridge Court and Lagan side of road.</p> <p><b>Cottons Meadows Trees</b> – Concern over the height of some trees and roadside brambles, clerk to report, inc. school trees overhanging.</p> <p><b>Road Sweep</b> – Defer until drainage work carried out.</p> <p><b>Village Litter Pick</b> – it was <b>RESOLVED</b> to defer the item.</p>
14.	<p><b>Christmas</b> – a small gathering to be arranged.</p>
15.	<p><b>Items for next agenda</b> – No additional items</p>
16.	<p><b>Date of next parish meeting noted as Wednesday 7<sup>th</sup> December 2022</b></p>
17.	<p><b>Meeting closed at 8:58pm</b></p>

SIGNED.....

DATED.....

## Appendix 1

**KINGSTONE AND THRUXTON GROUP COUNCIL**  
**Schedule of Payments Required (To Date) Date: November 2022**

<b>Date:</b>	<b>PAYABLE TO</b>	<b>FOR</b>	<b>GROSS AMOUNT</b> £	<b>Minute Ref:</b>	<b>VAT</b> £	<b>NET AMOUNT</b> £	<b>FROM BUDGET HEADING</b>	<b>Ch No:</b>
02/11/22	Lisa Lewis	October Salary	370.80		0	370.80	Salary	763
02/11/22	HMRC	October PAYE	1.00		0	1.00	PAYE	764
02/11/22	TEEC	Website annual fees	157.56		26.26	131.30	Website	765
02/11/22	Lisa Lewis	Reimbursement for Defib Shop payment for batteries	82.74		13.79	68.95	Village Maintenance	763
02/11/22	Lisa Lewis	Expenses for council bags	10.60		0	10.60	Village Maintenance	763

## Appendix 2

## Kingstone and Thrupton Parish Council - Financial Year ending 31st March 2023

Sep-22

	£	£	£	£
<b>Income</b>		<b>Actual</b>		
<b>VAT</b>		£726.61		
Precept April 22		£9,000.00		
Precept Sept 22		£9,000.00		
Grant				
Kingstone Consolidated		£3,416.54		
Charities				
Interest				
<b>TOTAL</b>		<b>£22,143.15</b>		
<b>Expenditure : 1st April 2022 - March 2023 exc VAT</b>			<b>VAT</b>	
Salary	2248.6			
PAYE	£36.60			
Expenses	£77.89			
Insurance	£309.64			
Lengthsman	£1,150.00		£230.00	
Dore Transport				
Election costs				
Maintenance	£1,234.59		£231.09	
SLCC				
Village hall				
Donations	£650.00			
website/ ICO / Audit etc	£285.65		£18.33	
Jubilee	£554.49		£75.78	
Training/Books	£140.00		£28.00	
Sports Ass				
<b>TOTAL:</b>	<b>£6,687.46</b>		<b>£583.20</b>	<b>£7,270.66</b>
<b>Bank statement as of:</b>			30th September 2022	Cleared not cleared
Current		<b>£39,708.21</b>		8328.91
Savings Acc	<b>£3,703.98</b>			<b>-£1,058.25</b>
Interest				
<b>TOTAL</b>	<b>£3,703.98</b>	<b>£39,708.21</b>	<b>£43,412.19</b>	<b>£44,470.44</b>
Balance b/f	3,703.98	£25,893.97	<b>£29,597.95</b>	
Add Income		£22,143.15		
Total	3,703.98	<b>£48,037.12</b>		
Less paid out to date		<b>£8,328.91</b>		
<b>TOTAL:</b>	<b>3,703.98</b>	<b>£39,708.21</b>	<b>£43,412.19</b>	
<b>Payments Out</b>	April	£2,228.63	Oct	
	May	£966.60	Nov	
	June	£1,384.36	Dec	
	July	£58.42	Jan	
	August	£1,801.40	Feb	
	Sept	£831.25	March	
			<b>TOTAL:</b>	<b>£7,270.66</b>